

Board Mtg Minutes

SEATTLE CHAPTER

Date 12.01.2022 | Meeting called to order at: 4:38 PM

Attendees: Cindy, Mariesa, Fawn, Adam, Michael, Nate, Lisa

Call Meeting to order – Michael

1. November Meeting Minutes
2. November Financials

New Business

Very quick meeting – in person at Holiday Party

1. News You Can Use

- a. Melanie has new outline for NYCU
- b. Tony will be featured in December
- c. As the BOD, be prepared to be spotlighted sometime throughout the year

2. Balanced Scorecard

- a. Will be implemented effective January 2023
- b. How do we transfer information to scorecard
 - i. Fawn or Lisa?
 1. Should they be requesting info monthly?
 - ii. Responsible party enters themselves?

3. Sustaining Sponsors **7 silver, 2 platinum, 2 gold**

- a. Fawn will provide update
- b. If anyone's companies are interested in sponsoring, please do
- c. Talk to your circle about becoming a sustaining sponsor

4. AMI Contract

- a. The proposed contract for 2023 with added events will be sent out next week
- b. We will vote/poll this electronically **We've asked for a lot more this year and want to make sure that Fawn is taken care of. **Most momentum Fawn has seen in 5 years**

5. Events

- a. January Events
 - i. NEED to be marketing for these now
 - ii. The scheduling for all Jan events should be solidified and all relevant details to Fawn by end of next week.
 1. Need updates on tour, lunch and learn and roundtable **Melanie and tony have speaker locked in**
- b. We need to be marketing at least ~~6 weeks~~ in advance to allow for better **8 weeks** attendance
- c. Fawn will create drafts for each event to keep event planners on track
 - i. This will include budget and timelines
 - ii. Fawn will send out a form on Friday to be used by those spearheading events

1. All info will be in the same place and is more collaborative **event logistics sheets**

6. Alert: Next few meetings

- a. 01.11.2023 – Virtual
- b. 02.08.2023 – In person
- c. 03.08.2023 – Virtual

Open to Committees for Updates

Adjourned: **at 5:15**

Next Meeting – Virtual – January 11, 2023
